

Be Prepared: The 7 Components of an Emergency Plan

If you have an emergency preparedness plan or are creating one, you are moving in the right direction. Being prepared can help minimize the loss of property and life.

Emergency preparedness must be a living and evolving process. Regular reviews and updates account for changing tenants, situations and threats. Recovery efforts are equally important. Getting employees back into buildings safely, communicating restrictions and bringing in qualified vendors to make repairs will all need to happen quickly. Consider all of this when developing your preparedness plans.

1. **Planning** – Work through many emergency scenarios. The unexpected, the unheard of, the “it could never happen here” – all should be considered in the development of emergency preparedness plans.
2. **Training** – Both classroom and situational training are important to help those responsible for